

Position Description

Classroom Teacher P - 6



Supervisor – Principal

Works in Collaboration with – Deputy Principal Teaching and Learning
Deputy Principal Pastoral Care

Engage * Educate * Excite

General Accountabilities

- Exhibit behaviour, through word and action, which reflects the ethos and Christian foundations of the school.
- Abide by the Staff Code of Conduct.
- Be familiar with and follow school policies and procedures.
- Carry out his/her responsibilities to the best of his/her ability and in a safe manner as outlined in the school's Work Health and Safety Policy and associated procedures.
- Reflect on his/her own work performance and seek further training or professional development opportunities to update knowledge and skills.

Specific Accountabilities

General classroom teachers at Grace Lutheran Primary School are integral to the school culture. As a staff, we value highly a positive community where we support one another and work together as families and staff for the benefit of our students. A teacher at Grace will be innovative, organised and will value growth and renewal especially in terms of curriculum development and new pedagogies. Whilst accountability is through the Deputies to the Principal, a classroom teacher at Grace will also be accountable to our students and parents and have an attitude which fosters care and concern yet diligence in and out of the classroom.

Specific Requirements of the Role

1. Skills

- Ability to build and maintain positive relationships with staff, parents and students
- Able to prioritize and manage competing demands
- Proven ability to work unsupervised, meet deadlines, set priorities, be well organised and able to work under pressure
- Demonstrate professionalism and confidentiality appropriately
- Ability to problem solve, innovate and be creative
- Understanding of an inquiry based / conceptual framework of curriculum development
- Proven ability to work with digital technologies relative to the role
- Ability to manage a classroom budget effectively
- Ability to grow and learn in the profession of teaching

2. Knowledge

- ACARA Curriculum Documents
- Use of iPads in educational settings
- Positive behaviour management strategies with students
- Microsoft Office Suites
- A good understanding of Apple technology and its use in education
- An understanding of an inquiry based / conceptual pedagogy
- An understanding of the Lutheran Growing Deep framework

3. Experience and/or Qualifications

- There is no requirement for the teacher to have teaching experience. Our staff is formed of teams of recent graduates and experienced teachers
- Teaching Degree
- Teacher Registration in Queensland

4. Key Duties

- 1.1 Demonstrate a professional approach to teaching and a high level of skill in classroom teaching duties including the role of pastoral care. This will include effective documented planning and implementation of learning programs to cater for student needs. Practice will incorporate knowledge of current Australian and Queensland Curriculum documents and contemporary primary teaching and learning approaches.
- 1.2 Develop positive working partnerships with students, parents and staff to foster the development of the whole child (physical, academic, social, emotional and spiritual) in an encouraging and effective classroom environment.
- 1.3 Demonstrate a commitment to their own professional development through involvement in regular staff meetings, professional development opportunities and personal reflection or study.
- 1.4 Support the development and maintenance of the school's policies and procedures.
- 1.5 Actively support, and at times lead the devotional and worship aspects of the school

Duties:

The Classroom Teacher will:

- Plan, teach and assess units of work based on current curriculum documents and school framework
- Incorporate a variety of age appropriate teaching strategies to engage students in their learning
- Cater for a range of student abilities through planning and classroom organisation, and drawing on the support available in the school
- Use of a range of assessment techniques to monitor students learning and inform planning
- Record and report student progress and performance in accordance with the school's reporting framework

- Integrate information and communication technologies and draw on a variety of resources to enhance student learning
- Create and maintain a safe and challenging learning environment through the use of effective classroom and behaviour management skills
- Cooperatively plan, work with and support his/her year level partner and colleagues across the year levels
- Interact with students in a variety of settings including the classroom, playground, excursions and class camps
- Communicate regularly and effectively with parents to inform them of classroom activities or any concerns related to their own child
- Share information through parent-teacher discussions or interviews
- Reflect on, evaluate and improve his/her professional knowledge and practice
- Commit to professional practice, reflection and development
- Engage in professional learning through a combination of school-based activities and external professional development workshops and conferences
- Participate in, and contribute to, staff meetings and professional discussions including spiritual development activities
- Know, support and follow school policies and procedures
- Advise relevant staff of any concerns relating to policies and procedures including Work Health & Safety
- Lead and share devotional times with colleagues, and devotions/worship with students.
- Involve students in leading devotion/worship activities including 'Together with Year Level' services at Grace Church during the year
- Support whole school activities such as sport carnivals, P and F events or musicals
- Attend and participate in staff meetings and other whole school training events
- Become part of a team of teachers
- Perform other duties as may be nominated by the Executive team from time to time
- Participate in Equip and Pathways to attain accreditation as a Lutheran Teacher

August 2022